

Administration Committee

2011-05-11 09:45:00.0

Or immediately following the 9:30 a.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting, whichever occurs later.

Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium
101 Eighth Street Oakland, California

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2011-06-29 08:14:01.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward,
kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Chair

Scott Haggerty

Vice Chair

Dave Cortese

Members

Tom Bates Bill Dodd
Federal Glover Steve
Kinsey Bijan Sartipi+
Vacant

Ex Officio

Adrienne Tissier*** Amy
Rein Worth***

Ad Hoc

All Other Commissioners

Staff Liaison

Steve Heminger

Roll Call

1.

Action: Confrim Quorum

Consent

2.

Action: Committee Approval

Minutes - April 13, 2011.*

a)

- [2a Minutes April.pdf](#)

Monthly Financial Statements.*

b)

Presented by: Eva Sun

-
- [2b Financials.PDF](#)

Investment Reports for March 2011.*

c) **Presented by:** Sue Woo

- [2c Investment .PDF](#)

Contract Amendments - Ancillary Audit and Consulting Services.* (\$300,000)

i. Caporicci & Larson CPA, Oakland, CA.

ii. KPMG LLP, Sacramento, CA

d) *iii. Deloitte & Touche LLP, San Francisco, CA*

iv. Macias, Gini & O'Connell LLP, Walnut Creek, CA

Presented by: Brian Mayhew

- [2d AncillaryAuditsAmendment2012.pdf](#)

Purchase Order Amendment - Project-based Agency Staffing Services - Blackstone Technology.* (\$107,800)

e) **Presented by:** Ann Macaulay

- [2e Agency Temporary Services Macaulay.pdf](#)

Contract Amendment - Climate Initiatives Outreach Program - Riezebos Holzbaaur Group, LLC (RHDG).* (\$100,000)

f) **Presented by:** Ursula Vogler

- [2f Climate Public Outreach Vogler 2 legal.pdf](#)

Draft MTC FY 2011-12 Agency Budget.*

For information, staff will present the draft FY 2011-12 MTC agency budget.

3. **Presented by:** Brian Mayhew

Action: Information

- [3 Draft Budget.pdf](#)

4. **Funding Agreement - California Household Travel Survey - Caltrans.* (\$1,565,000)**

Agreement would authorize the Executive Director or his designated representative to enter into a funding agreement with the State of California for FY 2010-11 to participate in the California Household Travel Survey (CHTS).

Presented by: Shimon Israel

Action: Committee Approval

- [4 California Household Travel Survey Israel.pdf](#)

Resolution No. 4010 - FY 2011-12 Overall Work Program (OWP), Planning Certification, and Authorization for Execution of Agreement for Federal Planning Grants.*

Approval of the Overall Work Program (OWP) which guides the collaborative metropolitan transportation planning process involving MTC, ABAG, Caltrans and other local

5. *transportation partners.*

Presented by: Brian Mayhew

Action: Commission Approval

- [2011 OWP.PDF](#)

Closed Session

6. *The Committee will meet in closed session pursuant to Government Code Section 54957.6 regarding ongoing negotiations of a new memorandum of understanding with represented agency employee groups effective July 1, 2011.*

Open Session

7.

Action: Committee Approval

Other Business/Public Comment/Adjourn

8.

Action: Information

Next meeting

2011-06-08 09:45:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

**All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

***The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4) +Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

Sign Language Interpreter or Reader: If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/817-5757.

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